

GENERAL INFORMATION

CONGRESS APP



App "IAOO 2019":
available on Android Play Store and Apple Store for smartphone and tablet

CONGRESS VENUE

Ergife Palace Hotel
Via Aurelia 619 - 00165 Rome
www.ergifepalacehotel.com

PRE-CONGRESS EVENT

- AIOCC-IHNS Italian Head and Neck Society National Congress, on Saturday, August 31st from 08.20 to 18.30. Program on separate handout.

OFFICIAL LANGUAGE

English is the official Congress language.

CONGRESS REGISTRATION DESK

At the Congress venue the Registration Desk is open on:

Saturday, August 31 st	from 08.30 to 18.30
Sunday, September 1 st	from 07.30 to 19.00
Monday, September 2 nd	from 07.00 to 18.30
Tuesday, September 3 rd	from 07.00 to 16.30

REGISTRATION FEES

	EARLY Until 31 st March 2019	LATE Between 1 st April 2019 and 30 th June 2019	ONSITE
IAOO Members	€ 700,00	€ 800,00	€ 900,00
Non Members	€ 800,00	€ 900,00	€ 1.000,00
Residents, Students*	€ 300,00	€ 350,00	€ 450,00
Company Representative	€ 300,00	€ 350,00	€ 450,00

Registration fees include VAT. Deadlines Central Europe Time (CET).

*To qualify for this rate, send by e-mail (to nec@nordestcongressi.it) proof of your full-time resident status (letter from your supervisor or department head stating you are attending a postgraduate medical training).

The registration fee entitles to:

- Scientific sessions
- Conference kit
- Certificate of attendance
- Working lunches
- Welcome Reception
- Congress Dinner

CANCELLATION POLICY

Cancellations made in writing and received by the Congress Organizers before 31 May 2019 will be eligible for a 50% refund. Cancellations received after such date will not be eligible for refund.

NAME BADGE

All registered attendees will receive a name badge. Please wear the badge for all Congress activities.

CURRENCY AND CREDIT CARDS

Like in the rest of the European Union, the official currency is the Euro (€). The most common credit cards are accepted in most of the businesses and hotels. Visa, MasterCard, American Express, and Diners Club cards are widely accepted at hotels, department stores, shops, and restaurants.

INSURANCE

The Organizers will assume no liability whatsoever for injury or damage to persons or property during the Congress. Please make your own arrangements for health insurance and any other necessary insurance.

CONGRESS PHOTOGRAPHY/VIDEO DISCLAIMER

There will be an official camera operator present over the course of the Congress to capture images. Any images will be retained and used by Nord Est Congressi for its purposes (for example, on website and publications). If you object to your image being taken, please contact the Registration Desk.

SOCIAL EVENTS

- **WELCOME COCKTAIL**
The Welcome Cocktail will be held in the Exhibition Area at Ergife Palace Hotel on Sunday, September 1st at 19.00.
Participation is complimentary.
- **CONGRESS DINNER**
The Congress Dinner will be held at the Ergife on Monday, September 2nd at 20.00 (participation is complimentary).
Onsite registrations are accepted subject to availability.
Confirmed attendees must collect their invitations on-site at the Congress Registration Desk.

CONGRESS ORGANIZERS

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